

CSPC Meeting Minutes – January

Date: Wednesday, January 17th, 2018

Time: 7:00pm to 8:45pm

Location: St. Gregory School Staff Room

Meeting Attendees: Stephan Thomas, Marj Bridger, Vanessa Thomas, Christina Sachanowicz, Monika Boszormenyiova, Martyna Hebda, Barbara Muron, Julie D'Aprile, Nataliya Arcidiacono, Natasha Abramowitz, Jennifer Pyz, Joe Pannozzo, Lori Tenuta, Mr. Vennare, Susan Rowlison, Celia Goncalves, Diana Morrone, Lisa Tarasca, Rebecca Smith, Katrina Gabriel

CSPC Member Regrets: Maria Skinner, Marcia Boule, Andria Dametto, Phil Vokins, Edward Filippozzi

Meeting called by chair Stephan Thomas

Opening Prayer led by Vice Principal Muron

Chairs Report - led by Stephan Thomas and Marj Bridger

- To those that lead/run events on school property please be mindful of setup/ takedown so the kids don't lose too much time away (from the gym if event is held there as an example)
- Cleaning up after the events should be standard - do not leave a mess
- Please keep the CSPC room tidy if you are leaving any items/parcels in there. Also please label clearly so they can be used again if needed
- Please be mindful of all volunteers, everyone is donating their time and effort and we need to lead with respect

- We have some big upcoming fundraisers that will be imperative to our budget, we will need to start getting monthly updates from these subcommittees (swim meet & fundraising) so that we can make sure we will be ending where we need to be budget wise

Principals Report - led by Mr. Panno

- Has followed up with MuchMusic DJ as to if anything was said during dance as to why the grade 7/8 dance was shortened. They have replied saying they had let the kids know that the younger grades have been very successful in fundraising and attempted to motivate the older kids to try and do so as well next year. Once again Mr. Panno confirms the dance being cut short was a decision he made due to some students rowdy behavior
- The walkway by the green yard/round about in the parking hasn't been plowed by the board, Mr. Panno followed up and they claim it's not meant to be a walkway which is why it's not being plowed. The board will send a consultant to assess; they may need to move the placement of the fences for the safety of the kids and parents that use it as a walkway. In the meantime caution signs will also be put up.
- Parent teacher interviews will be Tuesday February 13th and Thursday February 15th in the evening from 5:30-8:00pm
- Friday February 16th is a PA Day
- Chess club has started for grades 2-8

- FDK registration was opened today; about 40 kids have already registered. We have room for 67 this year. Next year the cap will be at 29 kids per class not 30 so we will be losing 4-5 spots.
- Church is having Ash Wednesday February 14th mass at 10am
- Annual Ski Trip Friday March 2 for the grades 5 to 8. Grade 4s usually go to Centennial hill but it is closed for repairs and can't accommodate school trips, so Mr. PannoZZo will ask Mr. Zinko if there is an alternative for gr 4s.
- Enrolment currently at 715 students
- Mr. PannoZZo and Marj Bridger met with a rep that facilitates a Math/STEM club that could begin at the school. It would be an extracurricular and a fee would have to be paid by parents who want their child to participate. A pilot for grade 2-3 is being considered to assess if there is interest and success in a 10 week lunchtime program; as only 40-50 kids can participate at one time (broken into small groups of essentially 12-1 ratios based on what level they are assessed at) Also a 10% payout will be made back to the school based on participation

Vice-Principals Report - led by Mrs. Muron

- Family math night is tomorrow, Thursday January 18th
- Jr Boys and Girls soccer will be hosting the tournaments at the end of the month

- Jr W5H, Hockey, Basketball, Volleyball, me 2 we, book club, crochet club are all starting up shortly
- FDK is going to Reptilia this month as their class trip
- 15% of block budget left for last minute additions of books and supplies if needed

January 2018 Treasurer's Update

- Audit will be ready next month for presentation by Carlo Santaguida (2016/17 auditor)
- Domenic Russo and his team are working on financials; hopefully to be completed and updated for next month
- Monthly updates on fundraising financials will need to be given as we do not want our expenses to overcome our revenue. We also need to be mindful of items/events for the school that we have committed to and will need to pay out that occur at the end of the year which is a good 20/30% of our budget - Monthly detailed updates from these subcommittee heads will need to be made
- Increase in Subway/Pizza orders - partly due to the easier access to order online
- Money from events (whether its preliminary registration fees or money made during event) needs to stay on school premise unless being deposited; also please update deposit book as you make deposits so all information is as up to date as possible

- Safe in the office has been bolted as there was a recent robbery in a local school

Subcommittee Updates

- Swim update: Olympiun is being more firm with rules; actual security may be needed (as opposed to only parent volunteers) so they are working on finding a company that would be willing to donate their time as it would be a larger chunk of their potential revenue. Any donations or gift cards (food specific primarily) are always welcome from school parents. The swim meet has currently at about 100 volunteers scheduled over the two day meet. This year a wristband policy is in place - coaches from participating schools will receive a specific amount of wristbands based on how many swimmers they have and distribute the way they see best fit. They will try and have numbers available next month.
- Shrove Tuesday / Pancake Breakfast update: Shrove (Pancake) Tuesday is Tuesday February 13th. We currently have a budget of \$300 but hope to come in under. An email has been sent out and volunteers have been secured for the day. Participation forms will be sent out next week to all the students
- BRICKS Update: The BRICKS presentation to the intermediate students will be Friday February 2nd and the packages for nominations will be made available shortly after. Students will then have about two-three months to complete and submit. In early spring the BRICKS committee of 6 (2 members of CSPC, 1 non CSPC parent, Mr. Pannozzo, Father Sean, 1 community rep) will meet to discuss and select winners.
- GRAD: Grad committee has met already and has begun approaching donors and parent sponsors. Venue for grade 8 has been secured, order for grad t-shirt

(grade 8 grade gift) has been placed, a meeting with teachers and grad committee set for January 31st

- Community Events: Skate Day form will be sent out shortly, \$2 fee for attendance, will take place on Monday (Family Day February 19th) at Canlan Skating rink 2pm-4pm
- Health & Action: The Big Crunch will be Thursday March 1st school-wide, Fun Food Friday will be split into two sessions (both full day) on March 2nd and March 9th and the Wellness Day event for the intermediates is planned for Friday April 6th.

Additional Items

- TV in main forum has rotating banner asking for volunteers for events like Swim Meet which should help increase volunteer participation
- Auditor needed for 2017/2018 year. Has to be someone who isn't a CSPC member this year
- Intermediate fundraising concerns and ideas are discussed : families that are split over different divisions usually give the funds to the younger grade as they are more excited about fundraising which lowers the funds raised in the higher grades, more fees (ex; grad trip deposit, high school applications) come up for the intermediates during the beginning of the year that the school are already asking for , grade 7/8 also do a lot of other things around school (volunteering within, lunch helpers, student council, reading buddies, helping during events) so although they don't participate as much in fundraising they are taking initiative in many other way.

- Julie D'Aprile and Andria Dametto have decided to step down from running pizza and subway lunch, this year will be their last year running the program. CSPC thanks them for all the time, effort and initiative they took to finesse and run this program as it is a huge fundraising effort for the school and also enjoyed by over 75% of the student body. An email will have to be drafted and sent to the parent/volunteer community to ask for potential volunteers to run each lunch program next year.
- Mr. Pannozzo recommended to Vanessa Thomas that she should delegate at a Board meeting if she would like to get the attention of the facilities people regarding the cooling strategy for the school (blinds etc). And this will ensure that the issue is also raised with the Trustees and is more likely to get a quicker response than calling/emailing the board facilities people directly.

Goodnight and meeting closed by Stephan Thomas & Marj Bridger